

THE REGULAR MONTHLY MEETING WAS HELD ON WEDNESDAY, APRIL 18, 2018. PRESENT WERE MR. KAVITSKI, MR. THOMAS, MR. FISHER, MR. LINDSEY, MR. SPOCK, CHUCK MADISON, STEWART SMITH, THE SOLICITOR, AND THE SECRETARY.

SALUTE TO THE FLAG AND MOMENT OF SILENCE

CITIZENS PARTICIPATION

Attorney George Hludzik, owner of the property located at 360 Centre St., Freeland Pa was present at the meeting. He explained that he has an interested party for this property and that he cannot afford to pay off the large delinquent bill on this property. He also stated that he is not making any monies in the transaction, if the interested party buys the property. If this purchase does not go through the property will be going up for tax sale because of the delinquent property taxes owed on the property. He is asking for consideration from the board in lowering the outstanding amount. He asks that it be discussed and that someone from the Authority call him back with an answer.

Mr. Jeff Teliho requested that the water and sewer pipes be marked on the Herbener lot on the other side of the Authority pole building. Mr. Spock recommended that Mr. Teliho call the PA One Call system and put through a design request so there is a record of the request. Mr. Teliho was under the impression that a PA One Call would not take care of everything and he was told that a PA One Call puts out the request for all utilities.

APPROVE MARCH MINUTES

Mr. Spock made the motion and Mr. Fisher second. Vote 5-0.

APPROVE MARCH PAID INVOICES

Mr. Lindsey made a motion to approve the March paid invoices for the Water Division totaling \$ 83, 438.89 and the Sewer Division invoices totaling \$79, 995.60, and Mr. Thomas second. Vote 5-0. (Reference 2132-A)

CURRENT INVOICES

Mr. Thomas made a motion to approve payment of the current Water Division invoices totaling \$ 44, 787.80, the Sewer Division invoices totaling \$ 49,026.38, and the Sandy Run invoices totaling \$ 181.60. Mr. Fisher second. Vote 5-0. (Reference 2132-B).

Mr. Thomas made the motion to pay Dan Verbonitz invoice for \$428.00 with a letter explaining why the difference in the payment amount. Mr. Verbonitz was not the computer support person for the entire month of April. Mr. Fisher second. Vote 5-0.

Mr. Thomas made a motion to pay John Kanuck's Graphics and Designs invoice and Mr. Fisher second. Vote 5-0.

FINANCIAL STATUS

The Secretary reviewed the Financial Status as outlined in Reference 2132-C.

APPROVE THE RESOLUTION FOR LOAN EXTENSION ON THE BIRKBECK STREET PROJECT

Mr. Thomas made the motion and Mr. Fisher second. Vote 5-0. Maturity date of the loan was May 31, 2018 and it now will be extended until May 31, 2019. (Reference 2132-D).

SEWER DIVISION REPORT

Mr. Zynel informed the board the WWTP is currently on dumpster # 20 with 25.96 dry tons compared to last year in which the WWTP was at dumpster #23 at this time. The treatment plant is using less Polymer this year. Kirby Health Memorial Labs had an official sample of TDS at 596 this month and the reason, maybe Citterio is hauling away their high strength waste.

The flow meters in the Sewer Division had the yearly calibration by Moyer Instruments. Black Birch has completed the computer install along with the Scada system. The callout system is currently being handled and different levels of alarms are being added. The callout alarms are being separated into different types: critical or not critical. This way the person with the callout phone will not be called out in the middle of the night for a non critical alarm.

Lynx Computer Systems will be here next week to complete the installation so the Water and Sewer Division are both backed up through the cloud system.

Mr. Spock was asked by the Authority Members if Foster Township Supervisors have made a decision on the Industrial Pretreatment Ordinance and he said the other two supervisors are currently looking into it.

See the Engineers Report. Reference 2133-A.

PADEP Act 537 Study – DEP would like a formal letter regarding an update submitted to them by Borton Lawson Engineering firm.

POTW Program - there has been a lot of development but the process is still ongoing.

The Engineers Report also referenced two change orders for the Water Project:

1. George J Hayden Inc. to install a service disconnect for electrical service at the cost of \$9,912.00 (Reference 2133-B).
2. LB Industries – Change order for the installation of three pumps into the excavation area of the tank to eliminate ground water at the cost of \$8,835.30. (Reference 2133-C).

Mr. Thomas made the motion to approve both change orders and Mr. Lindsey second. Vote for Hayden change order was 4-0 (Mr. Spock abstained from this vote). Vote for LB Industries change order was 5-0.

Next Construction Meeting will be held on May 8<sup>th</sup> at 10:00 AM.

6:40 PM – Mr. Spock left the meeting due to a Fire Alarm Call.

Albarell Electric Inc. has an estimate of \$4500.00 for the generator repairs and preventative maintenance. The four generators: Treatment Plant, Well #17, Wyoming St. Pump Station and Birkbeck St. Reservoir will be completed by Albarell Electric and they will be replacing DynaTech. Mr. Fisher made the motion to accept and Mr. Thomas second. Vote 4-0. (Reference 2133-D).

Mr. Thomas thanked Chuck Madison for taking care of the sewer manhole maintenance. At the present time, five been completed and five more are on the scheduled to be started very shortly.

#### WATER DIVISION REPORT

The Freeland Village Meter Vault is almost ready for delivery and we need to have the area excavated. We received only two bids on this project. Mr. Thomas made the motion to accept LB Industries bid for \$4,783.88 and Mr. Lindsey second. Vote 4-0. (Reference 2133-E).

The restoration of Burton and North Streets which need to be paved – The only bid we received was Mountaintop Paving at \$7,000.00 a piece. Mr. Fisher made the motion to accept and Mr. Thomas second. Vote 4-0. (Reference 2133-F).

At 6:50 PM an Executive session was called to discuss a personnel matter.

At 6:57 PM Mr. Spock returns to the meeting and goes right into the executive session with the rest of the board members.

At 7:00 PM Executive Meeting ends and the regular meeting continues.

Mr. Fisher made a motion to hire Labor Law Attorney Richard M. Goldberg of Hourigan, Kluger & Quinn Law Offices and the Authority members want to meet with him as soon as possible and Mr. Lindsey second. Vote 5-0. (Reference 2133-G).

Rick Alexander, Sewer Laborer, has turned in his resignation. Chuck Madison will review the resumes and applications to find a few candidates to interview. We will be looking for 2 people to hire.  
(Reference 2134-A)

#### BORTON LAWSON INVOICES

Mr. Fisher made the motion to accept and Mr. Thomas second. Vote 5-0. (Reference 2134-B).

#### ATTORNEY REPORT

Attorney Fagan stated he had not heard from Franzosa in reference to the 1156 Schwabe Street letter that was mailed. Tom Wanick from Franzosa came to the Authority and spoke with Chuck Madison about the sewer lateral at 1156 Schwabe Street address. Mr. Wanick refuses to reimburse the Authority for any of the costs we incurred at the 1156 Schwabe Street address.

Attorney Fagan will follow up with Attorney Karpowich on the resolution for the Pretreatment Ordinance and the Single Line Ordinance. Mr. Spock did state the Foster Township Supervisors have concerns about the wording of the Single Line Ordinance and also the expense customers could incur because of the Single Line Ordinance.

At this time, the Authority will look into which addresses have delinquent accounts and have a single serve line for both addresses. The Authority will look into putting a new line in for the paying customer, which will include the water service line, curb stop, and sidewalk (if applicable) so the Authority will be able to turn off the non-paying customer. No cost will be incurred for the paying customer. Mr. Fisher made a motion to accept and Mr. Lindsey second. Vote 5-0.

#### MANAGERS REPORT

Chuck Madison contacted Butler Township about the sewer manhole infiltration during rainstorms at Terrace Road area. Butler Township is planning to meet with Chuck.

Mr. Madison is starting to development the plans for the upcoming 5 day hydrant & all water line flushing. Dechlorination tablets are on order for the flushing. We will advertise in newspaper and put the call out system in place to notify all residents of the flushing dates.

For the safety of the meter reader, the Authority would like to have all touch pads to be outside of gates so he does not have to worry about dog bites or dog feces. He will start a list as he is reading meters so the Authority can send letters to owners to arrange times to look into moving the touch pad.

#### OTHER/OPEN ACTIONS

The Authority discussed Attorney Hludzik's final bill and Mr. Fisher made a motion to lower his final bill to \$600.00 and Mr. Thomas second. Mr. Madison will call Attorney Hludzik to inform him of the board decision. Vote 5-0.

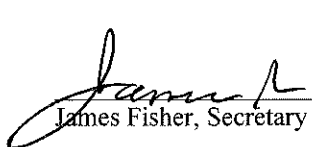
The Authority voted to donate \$100.00 to the Freeland Chamber of Commerce for the Memorial Celebration. Mr. Spock made the motion and Mr. Fisher second. Vote 5-0.


The Authority voted not to renew the Greater Hazleton Chamber of Commerce membership. Mr. Spock made the motion and Mr., Fisher second. Vote 5-0.

#### ADJOURN

Mr. Spock made a motion to adjourn the meeting. Mr. Lindsey second. Vote 5-0.

*These minutes are certified true and correct to the best of my knowledge.*

  
James Fisher, Secretary

  
Carlene Troell, Non-Member Secretary