

THE REGULAR MONTHLY MEETING WAS HELD ON WEDNESDAY FEBRUARY 21, 2018. PRESENT WERE MR. KAVITSKI, MR. THOMAS, MR. FISHER, MR. LINDSEY, MR. SPOCK, MR. MADISON, STEWART SMITH, THE SOLICITOR, AND THE SECRETARY.

SALUTE TO THE FLAG AND MOMENT OF SILENCE

CITIZEN PARTICIPATION

Mary Lloyd of 821 Centre St., Freeland, PA was present at the meeting to discuss the Freeland Recreational Board, which is looking for donations for the annual Easter Egg Hunt. She also discussed the Freeland Chamber of Commerce, who is looking for donations for the Memorial Day Raffle.

APPROVE JANUARY MINUTES

Mr. Fisher made the motion to approve and Mr. Thomas second. Vote 5-0.

APPROVE JANUARY PAID INVOICES

Mr. Lindsey made a motion to approve the January paid invoices for the Water Division totaling \$ 130,552.07 and the Sewer Division invoices totaling \$ 65,938.98. Mr. Spock second. Vote 5-0. (Reference 2124-A).

CURRENT INVOICES

Mr. Thomas made a motion to approve payment of the current Water Division invoices totaling \$ 36,372.14, the Sewer Division invoices totaling \$ 48,426.77, and the Sandy Run invoices totaling \$ 223.19. Mr. Spock second. Vote 5-0. (Reference 2124-B).

FINANCIAL STATUS

The Secretary reviewed the Financial Status as outlined in Reference 2124-C.

SEWER DIVISION REPORT

See Engineer Report Reference 2124-D.

Flo meters are installed for the I & I study. DEP & EPA requires the Authority to monitor and find where extra flows are infiltrating the sanitary system. We can access flow information minute by minute through Hach website. Mr. Kavitski showed the flow graphs to the other board members through the website. Normal flows vs. heavy flows during heavy rain storms, which are probably sump pumps and roof laterals being tied into the sanitary system.

Citterio continues to violate the Pre-Treatment Ordinance 3 to 4 times what they are allowed by the ordinance. They have continued to do this for the past five years. If we violate the permit that DEP has set for the Authority, DEP will be fining the Authority and not Citterio. They have been invited several times to discuss and ratify the problem but they do nothing to correct the problem.

LRM quote to purchase influent meter that has surface detection radar. The unit will be wired into the Scada system with installation through Co-Stars is \$ 2,398.24. Mr. Thomas made a motion to purchase and Mr. Fisher second. Vote 5-0. (Reference 2124-E).

WATER DIVISION REPORT

Birkbeck Street Reservoir Project for the electrical portion of the project is scheduled to start week of February 26th of 2018.

GHD Engineering drilled three wells and not a one had the water production that is needed. They have capped and put locks on the three wells.

Meiser & Earl Inc. are hydrogeologists. The company is thinking we may be able to produce more water with the current wells we have. The company engineer will be registering all of our wells with SRBC & DRBC and they are working closely with Mr. Madison on obtaining any information they may need. The Authority is authorizing the work but the cap on the work will be set at \$6,000.00. Mr. Thomas made the motion and Mr. Fisher second. Vote 5-0. (Reference 2125-A).

USDA letter from Kimberly Loftus did agree to a part time inspector for the Birkbeck Street Reservoir Project until the project is up and running full time. (Reference 2125-B).

BORTON LAWSON AND GHD INVOICES

Borton Lawson Invoices Mr. Spock made a motion to approve and Mr. Lindsey second. Vote 5-0. (Reference 2125-C).

GHD Invoice Mr. Spock made a motion to approve and Mr. Fisher second. Vote 5-0. (Reference 2125-D).

ATTORNEY REPORT

Attorney Karpowich and Attorney Fagan met to see why ordinance of Foster & Butler differs from the Freeland Borough Pre Treatment Ordinance. Foster Township engineer suggested at the time Foster Township not turn over the power to the Authority to enforce the ordinance so that is why Foster Township ordinance differs from Freeland Borough Ordinance. Now that time has gone by, Foster Township no longer desires to enforce the Pre Treatment Ordinance and wants to pass the enforcement authority to the Freeland Municipal Authority. Attorney Karpowich will have Foster Township adopt the identical Pre Treatment Ordinance that Freeland Borough has in place. As far as Butler Township Pre Treatment Ordinance, Attorney Karpowich said Butler Township does not have any industrial clients for our sanitary system and that is why there is no Pre Treatment Ordinance on record for Butler Township. After discussion with the board members, Attorney Fagan will be contacting Attorney Karpowich to inform Attorney Karpowich Butler Township will also have to adopt the same Pre Treatment Ordinance. Attorney Karpowich was also given the single line ordinance for Freeland Borough, Foster Township and Butler Township so he can obtain the adoption of this ordinance for the Authority. The Authority wants to have the ordinance in place for single line services were there are problems. The Authority will place a new curb stop but the home owner will be responsible for running the service from the curb box into the home. The problem areas will be targeted first and eventually rest of the town will be completed. Any home owner receiving a letter to establish a new single service line will have 180 days to complete the work.

MANAGERS REPORT

SRBC requires reports to be filled out and Stewart Smith is helping to gather the information. Spot flushing of hydrants mainly in the Terrace Road and Top of Walnut Street to help with the "dirty" water situation in the area.

The Authority is still awaiting word from DEP on the corrosion control permit approval. If approval is obtained, it will take approximately 1 year to address the correction of the corrosive water.

We are going to schedule a full system flush, which will take 4 to 5 days, from start to finish. We will place ad in the paper and use the call out system when it is scheduled to take place.

OTHER/OPEN ACTIONS

Mr. Spock made a motion to accept Lisa Zeravsky resignation and Mr. Fisher second. Vote 5-0. (Reference 2125-E).

Mr. Thomas made a motion to look for temporary office help with Kelly Services and advertise the office position to replace Lisa Zeravsky and if the temporary help from Kelly Services fits the position than we have the ability to hire them and Mr. Fisher second. Vote 5-0.

Guyette Communications installed the phone system with the ability of a call out system which has had issues from the very day of installation. The call out system does not always call everyone on the list and at times the message is already playing when people answer the phone or the message is cut off. The system does not leave the message on answering machines. Mr. Kavitski, Mr. Madison and the Secretary all sat down with Mr. George Monaghan of Guyette Communications. He stated the problems we are having is the type of phone lines that are here at the Authority. We need intelligent phone lines and Mr. Monaghan stated he will contact Verizon to get the lines switched over and it would take a week to two weeks at the most to complete. It has been a month and nothing has been done to complete and Mr. Kavitski and the Secretary have tried to reach out to Mr. Monaghan with no results.

Mr. Kavitski will be obtaining quotes from other call out system vendors to see if that would be an option.

Mr. Thomas made a motion to approve Lynx System and Mr. Fisher second. Vote 5-0. Lynx System, which is Co-Stars approved, to replace the older computers and server within the Water and Sewer Divisions of the Authority. Lynx System will provide all support, back-ups, emails, firewalls and back-ups on the cloud with encryption. Total purchase price \$47,211.00 for the Water and Sewer Divisions and a monthly fee of \$561.00 for support. (Reference 2127-A).

Ryan Smith has passed physical, background and drug test for employment to replace William Ondish. His tentative start date is March 12, 2018.


Rick Alexander was hired to replace Lesley Harvey and doing a very fine job at the waste water treatment plant.


At this time the meeting was adjourned to go into executive session to discuss personnel matters.

ADJOURN

Mr. Spock made a motion to adjourn the meeting. Mr. Lindsey second. Vote 5-0.

These minutes are certified true and correct to the best of my knowledge.


James Fisher, Secretary


Carlene Troell, Non-Member Secretary